



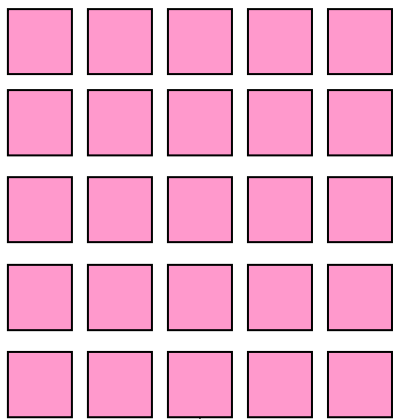
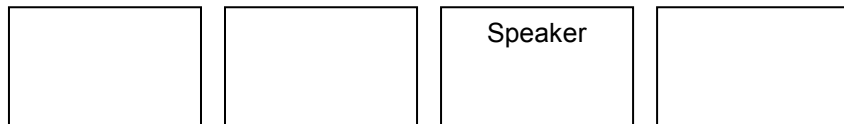
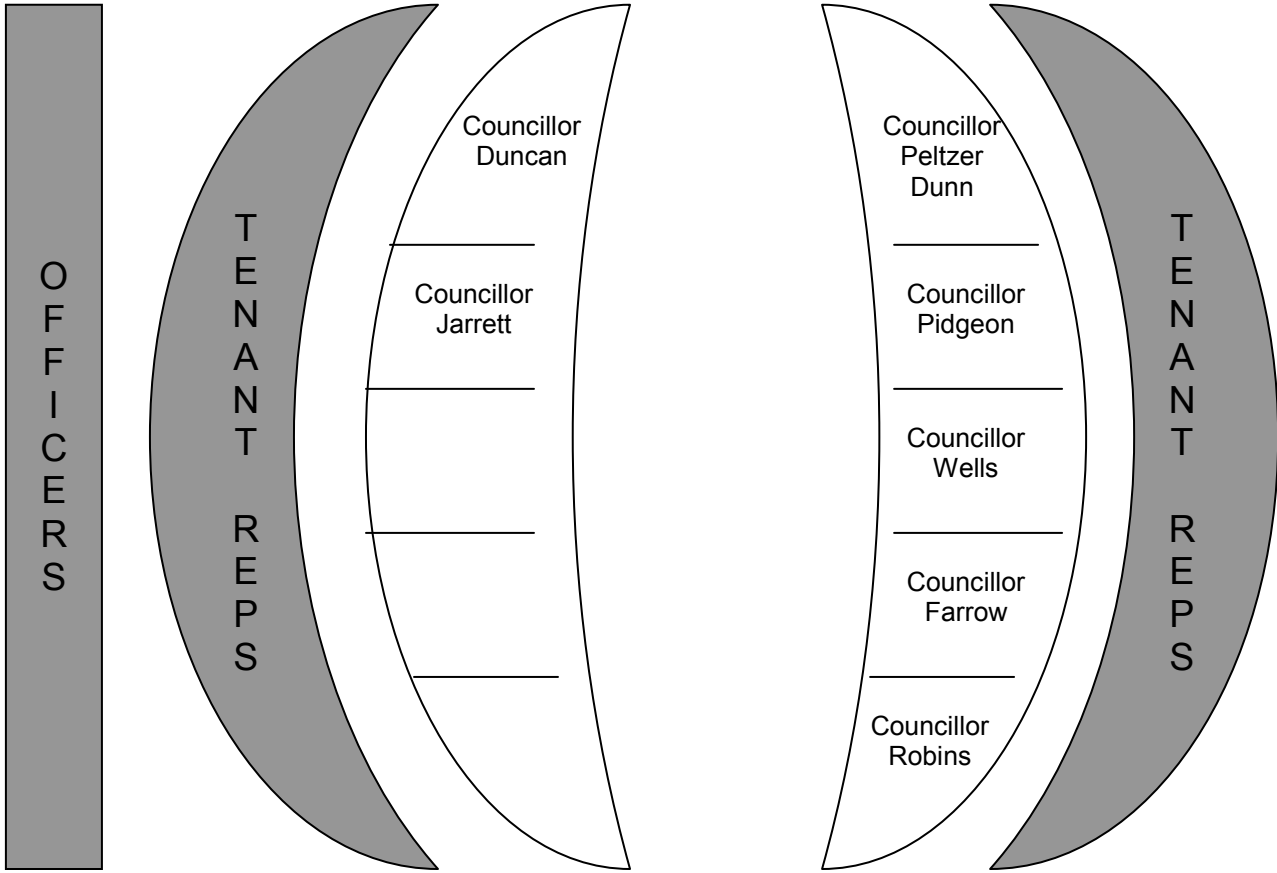
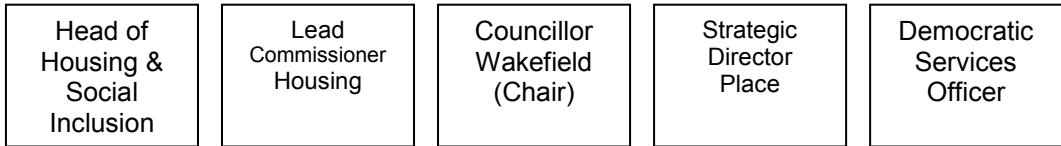
**Brighton & Hove
City Council**

Housing Management Consultative Committee

Title:	Housing Management Consultative Sub-Committee
Date:	23 October 2012
Time:	3.00pm
Venue:	Council Chamber, Hove Town Hall
Members:	Councillors: Wakefield (Chair), Peltzer Dunn (Opposition Spokesperson), Farrow, Jarrett, Duncan, Pidgeon, Robins and Wells
Contact:	Lisa Johnson Senior Democratic Services Officer 01273 291228 lisa.johnson@brighton-hove.gov.uk

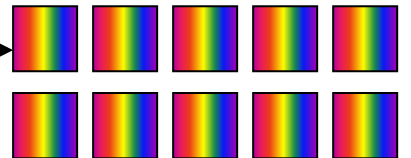
	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p>FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

Democratic Services: Meeting Layout



Public Seating

Members in Attendance



Press



Tenant Representatives:

Lynne Bennett	- Brighton East Area Housing Management Panel
David Murtagh	- Brighton East Area Housing Management Panel
Jean Davis	- Central Area Housing Management Panel
Trish Barnard	- Central Area Housing Management Panel
Vacancy	- North & East Area Housing Management Panel
Vacancy	- North & East Area Housing Management Panel
Tina Urquhart	- W Hove & Portslade Area Housing Management Panel
Roy Crowhurst	- W Hove & Portslade Area Housing Management Panel
Keith Cohen	- Hi Rise Action Group
Tony Worsfold	- Leaseholder Action Group
Colin Carden	- Older People's Council
Charles Penrose	- Sheltered Housing Action Group
Barry Kent	- Tenant Disability Network

AGENDA

18. PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public: To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

19. CHAIR'S COMMUNICATIONS

20. MINUTES

1 - 10

Minutes of the meeting held on 4 September 2012 (copy attached).

21. CALL-OVER

- (a) The following items will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) To receive or approve the reports and agree with their recommendations, with the exception of those which have been reserved for discussion.

22. PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions** – to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions** – to receive any questions submitted by the due date of 12 noon on the 16 October 2012;
- (d) **Deputations** – to receive any deputations submitted by the due date of 12 noon on the 16 October 2012.

23. ISSUES RAISED BY COUNCILLORS

To consider the following matters raised by councillors:

- (a) **Petitions** – to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions** – to consider any written questions;
- (c) **Letters** – to consider any letters;
- (d) **Notices of Motion** – to consider any notices of motion.

24. HOUSING ADAPTATIONS

11 - 18

Report of the Strategic Director, Place

Contact Officer: *Martin Reid*

Tel: 29-3321

Ward Affected: *All Wards*

25. HOUSING & SOCIAL INCLUSION PERFORMANCE REPORT QUARTER 1 2012/13

19 - 34

Report of the Strategic Director, Place

Contact Officer: *Tom Matthews*

Tel: 01273 293234

Ward Affected: *All Wards*

26. ACTION PLAN FOR SUGGESTIONS FROM INNOVATION GROUP REPORT ON RESIDENT INVOLVEMENT

35 - 46

Report of the Strategic Director, Place

Contact Officer: *Emma Gilbert*

Tel: 291704

Ward Affected: *All Wards*

**27. ANNUAL REPORT TO COUNCIL TENANTS AND LEASEHOLDERS
2012**

47 - 62

Report of the Strategic Director, Place

Contact Officer: Ododo Dafe
Ward Affected: All Wards

Tel: 29-3201

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Lisa Johnson, (01273 291228, email lisa.johnson@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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